

# MINUTES

Tuesday/May 11, 2010 9:30AM

BOARD OF DIRECTORS – Garden alley Fire Protection District

Regular Meeting

Location: 4860 Marshall Road – Garden Valley, CA 95633 – Training Room

There is a quorum, so the meeting proceeds at 9:29 AM

## PLEDGE OF ALLEGIANCE

Directors, Clark, Souza, Karen Smith and Richard Smith and Chairman Rick Nelson are present. Also present are: Chief Bill Dekker, Assistant Chief Linda Szczepanik; District Accountant Christina Havens and Board Clerk, Jo Cleaver. Captain Jeff Burch, Engineer/EMT Jake Koontz, and Guests are Garden Valley Residents Karen Bartholomew and Sara Kendell

...pauses or interruption of thought(s)

1.0 - ADOPT AGENDA: – Director Karen Smith makes a motion to adopt the agenda and Director Dave Souza seconds the motion. Passes unanimously.

2.0 – INTRODUCTION OF GUESTS and PUBLIC COMMENTS: Chairman Nelson introduces Karen Bartholomew. There is no public comment.

## 3.0 - OLD BUSINESS:

3.1 – Letter regarding building funds ie: Wayne Ragen. Chief Dekker says he will draft the letter to the Building Department. Chief Dekker suggests the use of a standard form letter should be used in the future for such requests.

3.2 – Support Recognition Letter: Chief Dekker says he will have this letter available for signatures at the June meeting.

3.3 – Letter to the Grand Jury: Chairman Nelson says rather than draft a letter to the Grand Jury he instructed District Accountant Havens to provide a quarterly report regarding the payments made by former Director Rogers to the Grand Jury and Joe Harns office. Havens: “When I looked there were no payments for the first quarter, so can I send the report saying there were no payments?” Absolutely, says Nelson. The board gives their approval informally.

3.4 – Research of Fees to be Collected. Chief Dekker states he is just waiting for the minutes of the April BOD minutes to be approved today then he will submit the necessary paperwork to the County to move forward on this item.

## 4.0 – NEW BUSINESS:

4.1 – Correspondence:

VHIS Insurance Letter/Increases Rates for the District (on file)

Sara Kendell – Thank you (on file) She arrives after the start of the meeting and wants to thank the department personally for all their help in her rescue.

Thank you from Andy Wolfe Road Association (on file)

(Discussion sparks interest for new signing on Fire District roads).

Census Bureau – Thank you for use of the building and cooperation for testing

4.2 – Appropriations for approval, June 8<sup>th</sup>, 2010. Vote to take place at the next meeting.

4.3 – Election information for Board of Directors to file.

4.4 – Approve Minutes. Board Clerk explains error in last month’s minutes. Director Karen Smith makes the motion to approve. Director Souza seconds the motion. Passes unanimously.

**4.5 – Financials/Accountant Havens:** Christina gives a quick overview of the District's financial standing. Director Clark asks a question regarding a line item for the IMT meeting. When the information is discussed regarding the INCIDENT MANAGEMENT SUPPORT TEAM line item, Chairman Nelson asks for an explanation of how the money is handled when the support members are paid. Nelson: We've never addressed how those funds are lacking interest being paid to this district, so can you give us an idea of how much interest we could be earning, and if it is worthy of our attention? Havens: I believe it comes out to about \$200 a month right now; that's on our current cash balance. Director Karen Smith is heard to say, "Oh, we could do better than that!" Havens: Interest rates are low right now. K. Smith: Not that low! Chief Dekker: Well the County takes a big chunk of interest. Nelson: Well, we pay them for doing our books and then they take the interest as well? That's a discussion I want to have. Havens: It could be worthwhile to look into. Nelson: Well, if the board agrees, I would like to move forward into the research! We're down to shaking the coins out of the County right now, so we need to look at everything. Audience member Karen Bartholomew shares information regarding current interest rates on Money Market Accounts. Nelson: Would this entail our pulling the IMT money out of the County and investing where we would receive the most money on our investment? K. Smith: That's how we got in trouble last time! Nelson: The Supreme Court\*\*ruling that was made in Nevada County is on the books now, for pulling those monies out and using them anyway the District deems necessary. I'd like to find out if we fall under that same umbrella and I would like that to be part of the research. Chief Dekker: I'll do some research and get back to you. Havens: We could change where the Federal Government sends those (IMT) transfers/deposits. Assistant Chief Szczepanik: It's not an issue to change the routing number. I just go into the Government website, and we change the routing number and the checks get deposited wherever the district designates. Nelson: If we can show the County that this district desperately needs these funds, I don't think he (Joe Harn) would have an argument to stand on. Director Richard Smith makes a motion to approve the financial report and Director Karen Smith seconds the motion. Passes unanimously. \*\*Note: This is the California Attorney General Opinion Report

**4.6 – Chief's Report/On file in front office.** Chief Dekker, reminds everyone present to attend the BOS meeting on May 24<sup>th</sup> Board of Supervisors Office at 9:00AM regarding the cuts to aid fire departments and the Graduation Ceremony, Friday evening for the new recruits.

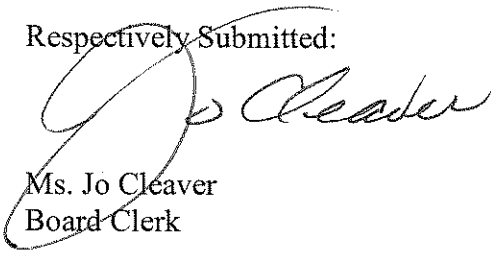
**4.7 – Director Richard Smith speaks to the negotiation of insurance(s).** After discussions with those involved with the negotiations, he would like to recommend we go with Atwood Insurance to represent this District's members. The recommendation is made by Director Karen Smith to send a letter "registered receipt request" terminating the current insurance carrier. Chairman Nelson would like to hear this request in the form of a motion. K Smith: So moved. Nelson: Second. Motion passes unanimously. Director R. Smith: It's a very good service, for the dollar.

**4.8 – Run Money:** Director Frank Clark makes the suggestion to stop the run money payments, (stipends) for awhile. It could save the district \$8000 per year. Chairman Nelson thinks the volunteers should make this decision. Chief Dekker explains the "run money" equals \$14.00 dollars a "run" whether the time spent for on a call is 2 minutes or 20 hours. The pay is the same, \$14.00. Originally this was a fuel stipend. Assistant Chief Szczepanik suggests bringing this up to the members at the next training.

**5.0 – BOARD MEMBERS OPEN FORUM:** The Board Clerk hands out an Audit prepared by Glen Eastman, CPA. For 2008/2009. Chief Dekker gives brief overview of the handouts. Nelson: When do we do the next audit? Chief Dekker: Next January. Nelson: Are we looking for others to prepare this next audit. Dekker: Yes, it's a good idea to change every three years.

6.0 - ADJOURNMENT: By a unanimous vote with a motion made by Director Karen Smith and seconded by Director Dave Souza the meeting is adjourned at 10:35AM

Respectively Submitted:



Ms. Jo Cleaver  
Board Clerk

6/8/10

Date: