

# MINUTES

August 9, 2011

BOARD OF DIRECTORS – Garden Valley Fire Protection District

Regular Meeting

Location: 4860 Marshall Road – Garden Valley, CA 95633 – Training Room

Directors, Dave Souza, Rick Nelson, Karen Smith, Frank Clark and Chairman Richard Smith are present. Also present are Chief Dekker, and District Accountant Christina Havens and Board Clerk, Ms. Jo Cleaver. Also in attendance are Assistant Chief Linda Szczepanik and Attorney John Kennedy from the firm of Nossamen, in Sacramento. Captain Burch, Captain Charles Frost, Captain Wes Norman, Engineer Clyde Rust, and Firefighter Sam Hoel are also present.

...indicates pauses or interruptions

The meeting gets underway at 9:31AM. The Board Clerk reminds the Chairman the agenda needs to be approved.

1.0 – Frank Clark makes the motion to adopt the agenda and Karen Smith seconds the motion. Motion passes.

2.0 – John Kennedy is introduced.

### 3.0 – OLD BUSINESS:

3.1 – Late Payment has been paid to Christina Havens. Paperwork attached. This IMSD employee was paid three weeks late. There are two more IMSD employees to be paid as of this date. Chairman Smith talked about his conversation with Auditor/Controller Joe Harn (by phone) and how this payment finally came about. Chairman Smith elaborated on his call with Mr. Harn, indicating he had a chance to question the services from his department. “Furthermore, I went onto address another issue. ‘This anxiety between your office (Joe Harn) and GVFPD is certainly causing a breakdown with the consolidation efforts. Georgetown doesn’t want Garden Valley’s problems, with your office, to become their problems.’” In the end it was agreed to initiate phone conversations between GVFPD and his office when problems arise. Mr. Harn then called a meeting for those involved with any dispute now and in the future. After more discussion, it was decided Assistant Chief Szczepanik, Richard Smith, Frank Clark, Christina Havens and the Chief will be part of this meeting. Chairman Smith will send an email requesting a time and date.

3.2 – This agenda item is moved to 4.1a.

After a brief discussion the Chairman asks to move the Closed Session to the forefront of the agenda so Attorney Kennedy could leave when the session is over.

**Meeting Closes at 9:50 AM**

### 6.0 – CLOSED SESSION: (Government Code 54954.2)

Personnel Matter – Chief Dekker

**Meeting Reconvenes at 11:35AM**

6.1 – No Action is Taken – John Kennedy leaves the meeting

**4.0 – NEW BUSINESS:**

**4.1** – Christina Havens, District Accountant. Ms. Havens goes over all the financials with copies presented to the board members. Director Frank Clark makes the motion to pay all the financials presented and Director Karen Smith seconds the motion. Before the financials are approved, Captain Jeff Burch questions a particular line item, in the list of bills. Director Rick Nelson lets Captain Burch know under the advisement of their (Board) attorney it is not recommended to make this expense, public. Chairman Smith calls for a vote. Motion passes. After a brief discussion the Chief talks about the value of FDAC dues. Director Karen Smith makes a motion to defer this expense until next year and Director Rick Nelson seconds the motion. Motion passes.

**4.1a** – Mobile Computers: This item was tabled from last month's meeting. The cost is \$5000.00 for the four units. Director Clark makes the motion not to pay this bill and Director Karen Smith seconds the motion. Motion passes.

**4.2** – Minutes of July 12, 2011: Director Karen Smith makes the motion to approve the minutes and Director Dave Souza seconds the motion. Motion passes.

**4.3** – Direct Charge Report: District Account Christina Havens goes over the report to the board and asks for the Special Assessment Tax report to be read into the minutes. Read and attached. Director Clark makes the motion to accept as read/recorded and Director Karen Smith seconds the motion. Motion passes. Benefit Assessment is also attached, read into the minutes and approved by a vote of 3 to 2. The two opposing votes were Directors Karen Smith and Rick Nelson.

**5.0 – CHIEFS REPORT:**

**5.1** – Chief's Report Attached with correspondence.

Assistant Chief Szczepanik received a wild-land grant from CALFire.

Special Sales Tax was dropped in California which reduces our sales tax on the new apparatus by \$2200.00

**6.0 – Agenda Item moved to be heard after 3.2**

**7.0 – IN PROCESSING: Updates**

**7.1** – Director Nelson says no answer has been forthcoming from the ACO.

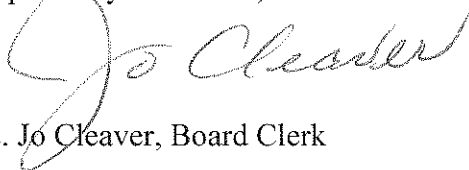
**7.2** – Chief: Delivery is still scheduled for November 1<sup>st</sup>, 2011

**7.3** – Policy Revisions: A major change in the Communicable Disease policy has been established. No meeting as been scheduled with Chief Scwabb. "We have equal halves. You'll have my half by next meeting."

**8.0 – BOARD MEMBER OPEN FORUM: Nothing is discussed.**

**9.0 – ADJOURNMENT: Director Frank Clark makes the motion to adjourn, Director Souza seconds the motion. The vote is unanimous. Meeting ends at 12:05PM**

Respectfully submitted,



Ms. Jo Cleaver, Board Clerk

Date: September 13, 2011